



LETTER OF INTENT COVER PAGE FOR 2019 GRANT

Name of Organization:	
501(c)(3) Exemption Number:	
Program/Project Manager Name & Job Title:	
Contact Person (if different from above):	
Address:	
Phone:	
Email:	
Website:	
Year Founded:	
Mission Statement:	
Vision Statement:	
Program/Project Name:	
Check Type of Program:	<input type="checkbox"/> New <input type="checkbox"/> Expansion of Existing <input type="checkbox"/> Collaboration
Total Program / Project Budget	\$
Total Organization Operating Budget:	\$

SIGNATURES REQUIRED:

	PRINT NAME	SIGNATURE
CEO or ED:		
Program Manager:		
Board President / Chair:		



LETTER OF INTENT CONTENT Nonprofit Name _____
Spacing for sections may be adjusted but total must only be 2 pages.

1. Overview of Request (1 or 2 sentences)

2. Compelling Need/Purpose

3. Proposed Program/Project

4. Collaboration



LETTER OF CONTENT – Page 2

Nonprofit Name _____

5. Outcomes and Measurement

6. Implementation Timeline

7. Budget

8. Sustainability